

Community Action Partnership for Dutchess County

WEATHERIZATION ASSISTANCE PROGRAM

We are an Energy Conservation Program
Eligibility for Weatherization services is income-based

2016/2017 Guidelines

Household	Gross	Gross
Size	Monthly	Annual
	Income	Income
1	\$2,300	\$27,597
2	\$3,007	\$36,088
3	\$3,715	\$44,580
4	\$4,423	\$53,071
5	\$5,130	\$61,562
6	\$5,838	\$70,054
7	\$6,190	\$74,280
8	\$6,887	\$82,640
9	\$7,583	\$91,000
10	\$8,280	\$99,360
11	\$8,977	\$107,720
11+	Add \$693	For each Person

84 Cannon Street
Poughkeepsie, NY 12601
T: (845) 452-5104 Ext 127
F: (800) 621-7158
Website: www.dutchesscap.org

If you receive:

Food Stamps, TANF, SSI or HEAP assistance, you may be automatically eligible for Weatherization services at NO Cost to you!

Services that may be provided include:

- Perform on-site energy audits
- Reduce home energy costs
- Improve heating efficiency
- Revitalize housing stock
- Repair/replace windows and doors
- Address energy related health and safety conditions
- Reduce air infiltration



Weatherization
Works

Weatherization made possible through
Department of Energy, overseen by:
New York State Division of Housing and Community Renewal
Energy Services Bureau
Hampton Plaza 38-40 State Street
Albany, NY 12207



WEATHERIZATION APPLICATION INSTRUCTIONS

In order to process and accept your application for the Weatherization Assistance Program, we need the information listed below that pertains to your situation. If you have any questions about the necessary documentation, please call the Weatherization Office at: 845-452-5104

- 1) APPLICATION:** Please complete the application and sign in all three places where indicated. Be sure all boxes are complete and that you list all family members with their age on the front page. Also, be sure to give directions to your home from the nearest major highway, in the space provided on the front page of the application.
- 2) PHONE NUMBER:** If you don't have a phone, please be sure to give us the number of a friend, relative, neighbor or work number where we can leave a message.
- 3) FUEL INFORMATION RELEASE FORM:** The person who is responsible for paying the fuel for the household completes this form. Please be sure to answer all questions. Also, please send us a copy of your most recent electric bill that has your name, address and account number on it. If the electric bill is not in your name, please note that on the Fuel Release form under where you put the electric account number.
- 4) WEATHERIZATION AGREEMENT:** The owner of the dwelling to be weatherized completes this form. If an owner occupied home, the Homeowner Certification of the back of the application is the Weatherization Agreement. If a rental unit, a separate Building Owners Agreement must be completed by the owner and he must provide proof of ownership.
- 5) PROOF OF INCOME:** Pay stubs from the most recent 4 weeks of work (reflecting the last 30 days income); copy of checks for Social Security (SSA), SSI, VA, Pension, Public Assistance; Unemployment pay stub; Interest Income, Rental Income, Alimony, Child Support, HEAP certification letter; or Food Stamp notice of eligibility. If you have a Social Security Check directly deposited in the bank, a copy of a recent bank statement is acceptable. If you have no income, a notarized letter stating you have -\$0- income is needed.
- 6) PROOF OF OWNERSHIP: COPY OF ONE OF THE FOLLOWING:** School or Property Tax Bill, (showing the name of the owner and the location of the building to be weatherized). For a Mobile Home, we can use a copy of the Chattel Mortgage, or a copy of the bill of sale.

REMEMBER that your application cannot be accepted until all pages are filled out completely and returned with all the documentation required, **(Proof of Income, Proof of Ownership, and a copy of your most recent electric bill)**. Call if you have any questions or if you have problems with getting any of the above documents.